



# **Blythewood Baseball League**

**Blythewood Baseball League**  
**P.O. Box 384, Blythewood, SC 29016**  
**[www.BYBSL.org](http://www.BYBSL.org)**

## **Constitution**

### **Article I - Name**

The name of this organization will be the Blythewood Baseball League, otherwise referred to as BBL. This organization is a subsidiary of the Blythewood Youth Baseball Softball League (BYBSL), otherwise referred to as Board of Directors, for Federal Tax exemptions.

### **Article II - Purpose**

The primary purpose of BBL will be to provide programs that help children grow physically, mentally, and emotionally through participation in baseball. The organization will strive to produce well-rounded baseball players with good technical skills by focusing on development of the individual. BBL shall be a non-profit organization.

### **Article III - Programs**

The objectives outlined in Article II will be pursued through a "Recreation" program, where emphasis is to be placed on having fun and developing fundamental baseball skills.

### **Article IV - Affiliation**

BBL will be affiliated with Dixie Youth Baseball (DYB), Richland County Recreation Commission (RCRC), Sandhills Softball League (SSL) and follow rules and guidelines specified by each organization unless superseded by local option rules. BBL may also seek affiliation with any other organizations from which it may benefit. Under no circumstances will control of BBL be given over to another organization.

## **ARTICLE V - Membership**

Section 1 - Eligibility and Classes - Any person sincerely interested in active participation to support the objectives of this Organization may apply to become a member. Such membership roster shall include the following classes of members:

**Player Members:** Any boy or girl meeting the requirements set forth by the BBL Executive Board who resides within the authorized boundaries of the Organization shall be eligible for participation, but shall have no rights, duties or obligations in the management or in the property of the Organization.

**Regular Members:** A member of the league is any interested person who has been acknowledged and confirmed by the BBL Executive Board. All BBL members, managers, coaches, parents, volunteers and/or other elected or appointed officials are active members in good standing.

Section 1 - Termination - Membership may be terminated by resignation or by action of the BBL Executive Board due to just cause. Just cause may be determined as acts or deeds which are contrary to the welfare of the Organization or its players. A majority vote is required for termination. To eliminate any vagaries, Behavior shall be defined as acts or deeds of any player or regular member that are contrary to the objectives as outlined in Article II and III, either within the confines of BBL or as representatives of BBL.

The Organization, by a two-thirds vote of those present at any duly constituted meeting shall have the authority to discipline or suspend the membership of any members of any class when the conduct of such person is considered detrimental to the best interests of BBL as defined above. The member involved shall be notified of such meeting, informed of the general nature of the charges and given the opportunity to appear at the meeting to answer such charges.

The Organization shall, in the case of a player member, give notice to the manager of the team of which the player is a member. Said manager shall appear, in the capacity of an adviser, with the player before the Executive Board, which shall have the full power to suspend or revoke such player's right to future participation. Any player member ejected from a game for the second time in a season shall appear before the Executive Board, which shall have the full power to suspend or revoke player member's right to future participation.

Any manager, coach, or parent who is ejected from a game for the second time in a season shall appear before the Executive Board, which shall have the full power to suspend or revoke such manager's, coach's, or parent's right to future participation.

#### **Article VI - Governing Body (BBL Board)**

BBL shall be governed by a Board composed of elected officers and appointed members as listed below. Officers will be elected during May of each year at the General Membership Election with the term of office commencing July 1. Only registered members may vote during this election, with each family having a single vote per player with no more than two votes per family. Appointed members will be selected by majority vote of the elected officers at the first Board meeting after August 1. Elected and appointed officers will both serve one year terms ending with elections the following year. No term limits will apply to elected officers. Individuals may hold more than one position, but only in the event that no volunteers are available to fill the other positions. Each Board member will have a single vote except for the Commissioner, who will only vote in the event of ties. In cases where an individual holds two offices, he/she will only have a single vote. The BBL Board must approve the hiring of persons who will fill paid positions, including the compensation to be paid.

## Elected Officers

1. Commissioner
2. Player's Agent
3. Secretary
4. Director of Wee Ball and Rookie Ball
5. Director of Coach Pitch
6. Director of Minors
7. Director of O-Zone

Appointed Members may include but are not limited to:

1. Immediate Past Commissioner
2. Equipment Director
3. Umpire Director (non-voting)
4. At-Large Member (non-voting)
5. At-Large Member (non-voting)
6. At-Large Member (non-voting)
7. At-Large Member (non-voting)
8. At-Large Member (non-voting)
9. Tournament Director (non-voting)

A member of the BBL Board may resign by delivering a written resignation to the Commissioner or Secretary of the Organization. Such resignation shall be effective upon receipt (unless specified to be effective at a later date by the resigning member) and acceptance thereof shall not be necessary to make it effective unless so stated in the resignation.

### **Article VII - Replacement of Elected Officials and Appointed Members**

Should any elected officer or appointed member of the BBL Board be unable to complete his/her term, he or she may be replaced by majority vote of BBL Board members present at the first BBL Board meeting following his or her resignation, or at a subsequent BBL Board meeting if deemed appropriate. If the person is a member of the any Committee, he or she may be replaced by majority vote of the Committee members present at the first Committee meeting following his or her resignation, or at a subsequent Committee meeting if deemed appropriate.

### **Article VIII - Advisory Committee**

The BBL Board will be advised by two Standing Committees plus temporary committees established by the BBL Board as deemed appropriate.

1. Executive Committee - Chaired by the Commissioner and staffed by Player's Agent, Secretary, and all Directors, this subcommittee will be responsible for establishing policies within and between all leagues and teams. It will have core responsibilities for ensuring the league complies with Dixie Youth Baseball, Richland County Recreation Commission, and overall BBL policies and procedures.

2. Tournament Committee - To be chaired by the Tournament Director and additional members as designated by the Commissioner and confirmed by the board. The Tournament Committee is

responsible for developing and managing BBL sponsored tournaments as approved by the BBL Board.

### **Article IX - Meetings**

1. General Membership Meetings - A General membership meeting will be held within 60 days prior to the start of the Spring Season at a date, time, and location to be set by the BBL Board. Other general membership meetings may be called by the BBL Board as needed. These meetings will be open to all BBL members as well as to the public and will serve as the sole formal means for members to provide input to the BBL Board. Any individual or organization may be placed on the agenda of the general membership meeting by notifying the Commissioner or the Secretary at least one week prior to the meeting. Anyone requesting time to speak on a bona fide issue will be given the opportunity to do so.

2. BBL Board Meetings - BBL Board meetings will be held as deemed necessary by the Board at times and locations to be set by the BBL Board, unless canceled by a majority vote at a prior BBL Board meeting. These meetings will be open to all BBL members as well as to the public. A quorum of one-half of the voting- BBL Board members must be present for BBL Board to proceed. In the absence of a quorum, the meeting will be rescheduled. The President or a designee will notify by phone or in writing/email of the rescheduled meeting BBL Board members. Members present at the rescheduled meeting shall constitute a quorum and may transact business on behalf of the league.

3. Committee Meetings - Committee meetings will be held as deemed necessary by the Committees at times and locations to be set by the Committees, unless canceled by majority vote at a prior Committee meeting. Committee meetings will not be scheduled to conflict with BBL Board meetings. Committee meetings will be open to all BBL members as well as to the public. A quorum of forty percent of the voting Committee members must be present for Committee meetings to proceed. In the absence of a quorum, the meeting will be rescheduled. Committee members will be notified by phone or in writing/email of the rescheduled meeting by the Committee Chairperson. Members present at the rescheduled meeting shall constitute a quorum and may transact business on behalf of the Committee.

### **ARTICLE X - RULES OF ORDER**

The rules contained in the "ROBERT'S RULES OF ORDER" shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with the Bylaws of this League.

### **Article XI - Geographic Area**

BBL will draw its players primarily from the Blythewood and Northeast Columbia community, but will accept as members any resident of the state of South Carolina or any player deemed eligible to play for BBL by Dixie Youth Baseball. Although, any player is eligible to play for BBL during the regular Season, only those deemed to be in BBL's boundary are eligible for All-Stars. Exception – a player must obtain a formal release from the League in which they are zoned.

### **Article XII - Dues**

All players registering with BBL during a seasonal year (August 1 to July 31) will be members of this organization, along with their parents. Others who do not have children participating in a

BBL program can become members by registering and paying a nominal registration fee set by the BBL Board. Only dues paying members are eligible to participate in BBL voting.

#### **Article XIII - Seasonal Year**

BBL's seasonal year will begin on August 1st and end on July 31st of the following year.

#### **Article XIV - Colors**

BBL's colors will be Navy Blue and Vegas Gold.

#### **Article XV - Dissolution of the Association**

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

#### **Article XVI - Prohibited Activities**

Said organization is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

#### **Article XVII – Finances and Accounting**

The BYBSL Board of Directors shall have final decision on all matters pertaining to the Finances of the Organization. No director, officer, or member of the Organization shall receive directly or indirectly any salary, compensation, or emolument from the Organization for services rendered as director, officer, or member. The fiscal year of the Organization shall begin on the first day of August and shall end on the last day of July. The Delegation of Authority shall be as follows:

<b>Who</b>	<b>Spend Limit</b>	<b>Comments</b>
Commissioner	\$1,000	>\$1,000 requires Board of Directors Approval
Secretary	\$100	>\$100 requires Commissioner Approval

Player's Agent	\$1,000	>\$500 requires Commissioner Approval
Equipment Director	\$250	>\$500 requires Commissioner Approval
Division Director	\$100	>\$100 requires Commissioner Approval

### **XIII - Amendments**

Any proposals or motions to amend the Constitution and Bylaws of this Association must be filed with the Secretary in writing not less than 60 days prior to a General Membership Meeting. Written submittals will be reviewed by the BBL Board, which will submit a recommendation to accept or reject the proposal at the next General Membership Meeting. The proposed amendment will be read aloud to the membership for consideration and voted upon. A vote of two-thirds of the members present will be required to carry the amendment.

This Constitution was ratified on XX/XX/XX at Blythewood, South Carolina by unanimous vote of Board members present at a board meeting.

**Blythewood Youth Baseball Softball League**  
**By-Laws**  
**Article I – Commissioner**

The Blythewood Baseball League Commissioner is the chief executive officer of the Organization (subject to the control of the remaining members of the BBL Board) and shall have general charge and supervision of the affairs of the Organization.

The Commissioner shall:

- Serve as the primary coordinator of all BBL activities.
- Preside over all BBL Board Meetings and General Membership Meetings.
- Attend all BYBSL Board Meetings.
- Prepares and submits an annual budget to the BYBSL Board of Directors for its approval and be responsible for the proper execution thereof.
- Represent the Organization at any district, national or other baseball programs of which the Organization is associated.
- Assure that all necessary permits are attained to allow the efficient operation of the Organization regarding fields, fund raising, concession stand, and opening day activities.
- With the assistance of the Player's Agent, examine the application and supporting proof-of-age document of every player candidate and certify to the age and residence eligibility before the player may be accepted for assessments and/or selection.
- Along with the Player's Agent, preside over the assessments, draft, and selection of All-Stars for all the divisions.
- Serve as non-voting member of the Board (the Commissioner shall vote only to break ties).
- Notify Board members of Board meetings rescheduled due to lack of a quorum.
- Coordinate the activities of all contractors and all employees.
- Serve as a member of any Committee.
- Serve as chairman of the Executive Committee.
- Serve as BBL's representative to DYB & RCRC meetings in the absence of BYBSL President.
- Serve as BBL's primary representative to other organizations unless otherwise specified in BBL's Constitution or By-Laws.
- Be authorized to sign documents on behalf of BBL.
- Other duties deemed necessary by the board.

A more detailed job description can be established by the BBL Board. It is intended that this will be a volunteer (non-paid) office.

## **Article II – Player’s Agent**

The Blythewood Baseball League Player’s Agent shall succeed to the powers of the Commissioner in the absence of the Commissioner.

### The Player’s Agent shall:

- Supervise all registrations, tryouts, player selection processes, drafts and All-Star selection processes.
- Record all player transactions and maintain an accurate and up to date record thereof.
- With the Commissioner, be responsible for checking the qualifications of registrants including residence and age eligibility and shall investigate all complaints with respect to such qualifications.
- Be responsible for the preparation of a master roster of all league/division players.
- Work in conjunction with the Commissioner and the League Directors to define league structure, team composition, assessment formats, draft formats, manager/coaches selection and All Star selection process format.
- Organize the uniform order details for all-star teams and provide to the BYBSL Uniform Director to order.
- Maintain registration information for all players.
- Assign and schedule the playing fields of the Organization.
- Devise the schedules for each league with the help of the League Directors.
- Maintain meeting minutes in the absence of the Secretary.
- Submit registration records for BBL to DYB officials as required.
- Sign documents on behalf of BBL in the absence of the Commissioner.
- Serve as a voting member of the Board.
- Serve as a member of the Executive, Fund Raising, and Tournament Committees.
- Other duties deemed necessary by the board.

A more detailed job description can be established by the BBL Board. It is intended that this will be a volunteer (non-paid) office.

## **Article III – Division Directors**

Any Blythewood Baseball League Division Director shall have a registered player in the Seasonal year as specified in Article XIV of the Constitution.

### The League Directors Shall:

- Assist the BBL Board and all committees as a special advocate for the development and growth of opportunities for youngsters to play baseball.
- Serve as a voting member of the board.
- Provide day-to-day management and guidance to respective division.
- Work in conjunction with the Player’s Agent to establish division rosters, select managers, determine game and practice schedules, conduct assessments, direct the draft/player selection process, and direct the All-Star selection process.
- Conduct meetings of the division, monitor practices and games, and distribute and collect equipment and uniforms as necessary.



- Are responsible for the actions of the managers, coaches, and players that are assigned to their division.
- Other duties deemed necessary by the board.
- A more detailed job description can be established by the BBL Board. It is intended that this will be a volunteer (non-paid) office.

#### **Article IV – Secretary**

The Secretary shall:

- Succeeded to the powers of the Commissioner in the absence of the Commissioner and Player’s Agent.
- Maintain and distribute meeting minutes at General Membership, Board, and Committee Meetings.
- Serve as a voting member of the board.
- Provide day-to-day management and guidance to official league business.
- Serve as a member of the Executive Committee.
- Maintain background check forms for all volunteers.
- Coordinate all insurance claims.
- Other duties deemed necessary by the board.

A more detailed job description can be established by the board. It is intended that this will be a volunteer (non-paid) office.

#### **Article V - Equipment Director**

The Equipment Director shall:

- Shall research prices for equipment and uniforms which will be necessary for the operation of the leagues during the upcoming season, with special attention given to the quality of the items, the vendor's ability to provide the desired items, and the services provided by the vendor.
- Shall provide to the Executive Committee an itemized list of equipment with associated costs for purchase.
- Shall procure equipment upon approval by the Board of Directors.
- Shall make necessary arrangements with the Commissioner and League Directors for the distribution and collection of equipment.
- Shall maintain an inventory of equipment.
- Other duties deemed necessary by the board.
- Expanded detailed responsibilities as defined by BBL Executive Committee:

## **Article VI - Immediate Past Commissioner**

The Immediate Past Commissioner of the BBL shall:

- Provide advice and guidance to the BBL's Board.
- Serve as a voting member of the Board.
- Other duties deemed necessary by the board.

A more detailed job description can be established by the BBL Board. It is intended that this will be a volunteer (non-paid) office.

These Blythewood Baseball League By-Laws were ratified on xx/xx/xx at Blythewood, South Carolina by unanimous vote of board members present at a board meeting.

Commissioner \_\_\_\_\_  
Signature Date

Secretary \_\_\_\_\_  
Signature Date

Player's Agent \_\_\_\_\_  
Signature Date

Dir. of Wee Ball / Rookie Ball \_\_\_\_\_  
Signature Date

Dir. of Coach's Pitch \_\_\_\_\_  
Signature Date

Dir. of Minors \_\_\_\_\_  
Signature Date

Dir. of O-Zone \_\_\_\_\_  
Signature Date