

North Carolina Dixie Youth Baseball

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Requirements for Hosting the North Carolina Dixie Youth State Tournament Revised 5-1-2023

The following will be the minimum requirements for hosting a state tournament. The invitation to bid will be issued before June 1 of the year preceding the tournament. The deadline to notify the State Director that you wish to host a 2024 state tournament is July 15, 2023. A bid should include a signature, which signifies agreement to meet the minimum requirements. It is **required** that all prospective bidders attend one of the state tournaments in 2023 to evaluate aspects of the tournament and meet the hosts and tournament director. The hosts for the NC DYB state tournaments will be selected by the Selection Committee. Once all bids are received, the Selection Committee will inspect the facilities and meet with bidders prior to awarding a tournament to a host. The selection will be made by November 1st.

1. The hosts of the Ozone, Majors and AAA tournaments will pay \$8,200 to host an eight-team tournament. The fee for each additional team will be \$300 per additional team. If any league hosts two tournaments at the same time, the additional fee will be \$4000 for an eight-team tournament and \$300 per team over eight teams. If a tournament has less than 8 teams, the fee will be reduced by \$300 per team less than the eight teams. The State Board approved Pool-Play combined with bracket-play in a 12-team tournament on 11-6-2021. This will add extra 12 extra games in each tournament, thus the charge for the 2023 will be \$9,900 for hosting one AA tournament and \$18,000 both AA tournaments at the same time at one location. The fee for any tournament may be adjusted, depending on a location that will require additional hotel rooms for one or more directors.

\$3,500 of the fee will be paid by January 1 of the year of the tournament. This portion of the fee is non-refundable, in the event the host decides to not host the tournament. The remaining amount of the fee is to be paid before the tournament begins. Payment on the first day of the tournament is satisfactory.

NCDYB will be responsible for payment of umpires, furnishing hotel rooms for DYB officials, providing trophies and awards, state championship flags and baseballs.

The Selection Committee shall have authority to modify any of the following requirements.

2. The host will provide 2 representatives at the state meeting in January to register guests. The state director (SD) will provide instructions and a list of pre-registered guests.
3. The hosts will provide playing fields that meet the minimum requirements of DYB. The State Director or Selection Committee will inspect the facilities by June 1 of the year of the tournament and the host will make changes deemed appropriate. Minimum requirements will include fields with dirt or grass infield and a grass outfield meeting the specifications of the DYB rule book, unless otherwise approved by the Selection Committee. The field must have a scoreboard with the score posted current as runs are scored, clean rest rooms, a PA system, lights (or a back-up facility with lights acceptable to the Selection Committee), a concession stand, adequate parking near the fields and bleachers or sitting areas with a minimum seating capacity of 300 per field. The host must provide an air-conditioned room (or provide fans) for umpires to dress. In addition, there should be made available a shaded area for DYB officials to be able to sit during the games. A press box for the announcer, scorekeeper, and scoreboard operator is preferable, but not required. However, if a press box is not present, a designated area will be required to serve as a press box area.
4. The host will publish a souvenir program meeting the minimum specifications as directed by the SD. NCDYB will use up to six pages at no charge. In addition, pages will be provided for team pictures and district directors. The program should include the official playing bracket. The remainder of the program will be comprised of letters and information from the host, and ads. The program should not be sold for more than \$6.00. Ad prices are to be determined by the host.

5. The host will provide an air-conditioned meeting room that can seat all of the coaches and officials for the pre-tournament meeting. This meeting will begin about 5:00pm. Please indicate the location of the building in your bid response.

6. The host will provide a cook out for all of the teams on the evening preceding the first game. The host will be responsible for feeding players, coaches, and DYB officials. The host is allowed to feed the parents if the host so desires. If the host does not feed the parents, it should have its concession stand open or should advise the parents of local restaurants so they can eat while the players eat. The cook out should begin about 6pm. The usual menu would consist of hotdogs and hamburgers, but it can be anything that that age players like to eat, such as pizza, hamburgers, hotdogs. The coaches and officials will eat first so they can go to the pre-tournament meeting while the players eat, unless the coaches are fed at the coach's meeting. Most hosts have included a team competition immediately following the team feeding and before the Opening Ceremony starts. The most often used competition is Around-the-Horn throwing competition that involves all players. The State Director has instructions for this competition.

7. The host will provide an opening ceremony to begin no later than 7pm (8pm if host has a firework show). The Opening Ceremony should last about 1 hour and 15 minutes. You should allow about 25 minutes for introductions and speeches, including those by DYB officials and local officials. Each player and coach will be introduced individually, unless otherwise approved by the State Director. The host can provide some form of entertainment or speaker. This can include music by a band, dancing by local dance schools or a public speaker. All entertainment and speakers must be approved by the SD. A drawing for prizes can be offered, but it is not required. Souvenir gifts can be given, but it is not required. Some hosts have included a watermelon race for coaches during the Ceremony. The State Director must approve this and provide guidance on the rules (for safety purposes).

8. The host will provide a scorekeeper, an announcer, and a scoreboard operator. For AAA, Majors and Ozone the host must have someone to keep the pitch-count records also). The official scorekeeper is not to perform any other function while keeping score. The official score book is to be delivered to the SD following the tournament. The announcer is to promote Dixie Youth Baseball as directed by the SD via written promotions. The announcers and scorekeepers are to meet with the state director prior to the beginning of the tournament to go over the requirements. No person under the age of 16 will be allowed in the press box or designated press box area.

9. The host shall designate one person to serve as the tournament Chairperson. This is the person the SD will correspond with throughout the year.

10. The SD will be the tournament director and will have final authority in all matters. The SD may delegate supervisory responsibilities in his absence.

11. The maximum admission charge is \$10 per day for ages 13 and over. Ages 12 and under are to be admitted without charge. The host shall provide up to two passes per manager and coach. If a manager or coach does not have a spouse or adult partner, only one pass will be given to that manager or coach. The host is to allow re-entry into the park and must provide and is responsible for providing a system allowing re-entry. Some hosts have a using a "sign-in" sheet for coaches' and spouses with names provided in advance in lieu of giving passes.

12. The host should sell souvenir items, primarily DYB items. All items must be approved by the SD. The host is to have a photographer to take and sell action photos throughout the tournament.

13. The host should promote the tournament through newspapers, radio, etc. The host shall advise the SD if the local station will carry any games on the radio and if other stations can buy airtime.

14. The host should provide for a DYB exclusive worship service on Sunday morning. The host should plan a 45-minute service at an air-conditioned facility with seating for at least 250 to begin around 10:00am.

An invocation will be given before each game. In addition, the national anthem will be sung or played before each game.

15. The host will be allowed to keep all gate receipts, sponsorship money, concession sales, program sales, and souvenir sales.

16. The host shall collect home run balls, which will be presented to the batter by a DYB official following the game. The same shall be for a pitcher who pitches a no-hitter.

17. Practice fields should be made available to all teams participating in the tournament. The host shall provide a schedule at the coaches meeting prior to the tournament.

18. The host shall prepare a bracket board and place it where all fans can see it following a game. The brackets should be updated at the end of each game.

19. The host shall provide in the bid to the state director a list of hotels in the area, the approximate rates, whether the hotel has a pool, and the distance from the playing field. The host should attempt to get a special rate for DYB teams and guests. In addition, the host shall provide to the state director a list of special attractions of the area. This information should be included in this bid.

20. The host shall decorate the fields with an adequate amount of red, white, and blue ribbons, flags, banners, etc. in order to make the facility appear to be a championship series.

21. The host should provide for adequate law enforcement coverage and medical emergency coverage at each game.

22. The host should provide a list of qualified umpires to the State Director. The host is required to provide enough umpires (approved by the Umpire in Chief for NC) for 2 umpires per game with umpires not calling more than 2 games per day in the AAA/Majors/Ozone tournaments and 3 games per day in the AA tournament, unless otherwise approved by the SD. If the host cannot provide enough DYB approved local umpires living within 50 miles of the tournament site, which results in hotel rooms having to be provided by NCDYB, the host is to reimburse the cost of the hotel rooms to NCDYB. An exception shall be granted for any out-of-town umpire that NCDYB requires to call in the tournament.

23. The host shall provide water to teams for each game per the State Director's guidance and in accordance with local health department guidelines. A team will be allowed to bring one cooler into the dugout with one drink per player/coach.

24. The UIC or Tournament Director will hold a meeting with all umpires prior to the tournament. Any umpire not attending the meeting is subject to being removed from the tournament.

While these requirements attempt to cover everything, any omission deemed necessary by the SD shall be added upon discovery and will become a part of these requirements.

The number of volunteers involved and the enthusiasm will be important factors in the decision to award a tournament to a league.

Please sign below if you wish to be considered as a tournament host and return to Carey Wrenn, State Director by July 15, 2023.

League Name

By: _____ Date: _____
League Officer