



POLICY FOR BIDDING FOR RIGHTS TO HOST THE DYS WORLD SERIES

The requirements for hosting a Diamond Youth Softball World Series have been developed for the purpose of providing a play-off system to determine the number one team in the Diamond Youth Softball program in each playing division. The DYS World Series will be conducted under the most rewarding and pleasant conditions possible with emphasis on the participants of the state championship teams. While it is recognized that many side benefits will be realized for the host city, parents, national officials and others, this policy emphasizes that the primary consideration in hosting this event will always be the welfare and concern for the participating teams. However, it is especially noted that the minimum requirements which follow are specifically directed toward the entertainment of the participating teams and quality of the playing facilities.

These minimum requirements must be met to insure the proper public image of the Diamond Youth Softball program and to guarantee that the Diamond Youth Softball World Series is played under the best possible conditions for all participants. The Committee does not wish to dictate to any host that they cannot extend certain acts of hospitality or courtesies to the Board or to others in attendance at the Diamond Youth Softball World Series. However, it is felt that these matters should be voluntary and not performed because of established precedent and will not be considered by the Board as prerequisites for awarding the rights to host a DYS World Series.

BID PROCEDURE

Every franchised league in the DYS program is eligible to bid for the right to host all of the DYS World Series tournaments. Any prospective host league must have the required facilities, be able to meet the financial requirements and have the local support necessary to meet the minimum requirements for hosting a DYS World Series. The DYS World Series host must provide regulation fields as specified by the Commissioner.

A potential bidder must have attended a previous World Series to view the events and observe the field maintenance requirements before and after each World Series game and to meet with the Commissioner to discuss the World Series events, agenda and procedures.

Each potential bidder must adhere to the following bid procedures to qualify for consideration as a DYS World Series host:

a) Letters of intent to bid for the right to host the DYS World Series must be submitted in writing to the Commissioner and must be sent to his office on or before April 1 of the year in which a league presents its bid to the National Board of Directors.

- b) All letters of intent must be supported by written endorsement of the National Board members and state director of the home state of the bidding league. These officials may endorse more than one bid during the same year from their state.
- c) The official bid should be accompanied by these written endorsements and any other matters of particular interest or support.
- d) Any organization bidding for rights to host a future DYS World Series will be required to pay \$2,000 for the purpose of defraying the cost of the "Initial Inspection" team who will travel to the potential host city for an initial inspection meeting with the proposed DYS World Series host committees to review their plans for a Series and inspect playing fields and other facilities. This fee is non-refundable.
- e) An "Initial Inspection Team," composed of the Commissioner, and/or the President, a member of the DYS Softball Committee that lives in an adjoining state to the potential bidder and the national board members of the potential host state will visit the bidding league to review requirements and meet with various host committees no later than four weeks prior to presentation of bid to the DYS Softball Committee. Representatives of the local press, the city government, and all local news media and service clubs should be invited to attend this important meeting. Written reports of these inspections will be included in the director's board book for the annual meeting.
- f) All prospective hosts' bid presentations will be made, duly considered and voted upon two years in advance of the event. The DYS National Board of Directors will award the rights to host the DYS World Series two years in advance of the scheduled dates for each Series. Each bidding league group will be given ample time, not to exceed thirty minutes, to present their bid in person and to answer questions. Each bidding league may have a group of key officials from their city present and will not be permitted to view the presentation of any competing group.
- g) Within six to eight weeks preceding the DYS World Series, the Commissioner, or his designee, shall visit the Host city and perform a final inspection. Any expenses of this final inspection will be the responsibility of DYS. The Host state director will be available to meet with the World Series Host as needed to aid in the planning of the DYS World Series. If the final inspection report does not comply with the requirements listed herein, the Commissioner will convene a conference call with the DYS Softball Committee to determine the appropriate action.
- h) All requirements shall be in place 60 days prior to the beginning of each DYS World Series. If the minimum requirements have not been met at that time, the Commissioner may take any actions necessary to meet the minimum requirements.
- i) The winning bidder shall be designated the "Host" of each applicable DYS World Series upon approval of the DYS Softball Committee. The Host must have one representative attend all events for the entire DYS World Series preceding their year to Host.
- j) An agreement will be executed by and between the winning bidder (Host) and Diamond Youth Softball. This agreement which sets forth the minimum requirements for the Host must be signed and returned to the Commissioner's office no later than December 1 prior to the World Series.
- k) The Official trophies and awards will be ordered by the Commissioner. The Host will pre-pay the estimated costs for all World Series trophies, medallions, rings, Host team t-shirts and flags and other awards and any related shipping costs in two installment payments on January 1 and April 1 prior to the World Series. DYS will refund any unused funds if all other minimum requirements are met.
- l) Bid requirements cannot be changed without the approval of the Commissioner.

MINIMUM REQUIREMENTS TO HOST DYS WORLD SERIES

A DYS World Series Host must agree to the following requirements:

TEAM MEALS and TEAM HOUSING

1) Each team participating in the DYS World Series will be responsible for providing meals, at their expense, for the team during the series except for the Team Dinner provided by the Host prior to Opening Ceremonies. The Host must provide a listing of area restaurants appropriate for team use with addresses, phone numbers and a map (if possible) to include in the Commissioner's State Champion World Series information packets to the teams and in any Team Welcome packets distributed by the Host.

2) Each team participating in the DYS World Series is responsible, at their expense, for securing its own housing accommodations. To assist in making these accommodations, the Host will provide to the Commissioner's office a listing of area housing facilities with addresses, telephone numbers, rates and a map to each housing facility for inclusion in each State Champion World Series packet and in any Team Welcome packets distributed by the Host.

3) Team parents, selected by the Host, should be assigned to each team to provide any assistance needed during their participation in the DYS World Series and be available to the team manager at all times.

OFFICIAL'S HOUSING

4) The Host for the DYS World Series will arrange for a minimum block of 30 rooms at a hotel facility to be used exclusively as a headquarters facility near all World Series activities for housing DYS officials and umpires.

a. Information about the HQ Hotel should be provided in the bid and bid presentation.

b. The Commissioner will coordinate all reservations for the World Series headquarters facility.

c. The Commissioner shall appoint a Tournament Director for the DYS World Series. The Tournament Director may arrive a day prior to opening ceremonies. Other DYS officials will arrive on the day opening ceremonies is held.

HOSPITALITY/ENTERTAINMENT

No alcoholic beverages are allowed at any functions associated with the DYS World Series, including the Team Dinner and the Opening Ceremonies.

5) The Host will provide a Team Dinner for all DYS World Series teams, any DYS officials and approved umpires and their families and any local officials the Host wishes to invite on the evening preceding the first DYS World Series game. The menu should be planned for the tastes of the children involved, i.e., hamburgers, chicken, etc. All teams will be served before any officials or other guests. The location for the Team Dinner for the teams should be shown on an area map included in the State Championship packet and any Team Welcome packet.

6) The Host will provide an Opening Ceremony for the DYS World Series using a format approved by the Commissioner. Included in these ceremonies will be a parade of teams, in uniform, into the park. These ceremonies will be held at a football field, convention center or other appropriate facility approved by the Commissioner.

a. Extra emphasis should be placed on the introduction of the teams during the Opening Ceremony.

b. The Opening Ceremony will begin with an Invocation and a performance of the National Anthem. A singer shall sing or a band will play the National Anthem at the Opening Ceremony.

- c. If a speaker is used, it should be a person of interest to the players and who can make an address directed to those participants.
- d. The Opening Ceremonies should include but not limited to a fireworks or laser show, entertainment from a local band or musical group and interactive entertainment such as a team video, comedian, etc.
- e. Plans for this opening ceremony will be reviewed and approved by the Commissioner. The agenda for the Opening Ceremony will be reviewed periodically with the Commissioner throughout the year preceding the Series. Any major changes shall be approved by the Commissioner.

7) It is customary for tournament hosts to provide hospitality for the directors and umpires working at the series. Please note that the level, if any, of this hospitality is strictly at the discretion of the Host. If the Host does offer hospitality to the directors and umpires, all DYS Officials (National Directors, State Directors, District Directors, Assistant State Directors, Assistant District Directors and approved World Series Umpires), their spouses and their dependent children must be included.

PRESS BOX & NON-PLAYING AREAS

8) The Host will provide air-conditioned press box facilities large enough to accommodate the official scorer, public address announcer, webcast announcers, press representatives, radio and television personnel approved by the Commissioner. There must be a copier in the press box. The Commissioner has authority to restrict access to press box where space is limited and may require passes for entry to the press box.

- a) The Host must have a designated person in each press box forty-five minutes prior to the first game played each day of the series and until all games are completed for the day.
- b) The Host will furnish a public address system that will give complete audio coverage to every part of the stadium including service areas, any temporary seating or standing areas and all approach areas. A back-up system must be immediately available.
- c) The Host will provide announcers/scoreboard operators and official scorers for each game. DYS will provide i-Pads for the games to be scored via GameChanger.
- d) The Commissioner will issue a guide for handling press box operations including instructions to announcers and official scorers, pre-game schedules, approved announcements, and scripts for the elimination and closing ceremonies on the field.

9) The Host will provide public restrooms, and these must be near the fields and there must be adequate facilities to accommodate crowds of up to 5,000.

10) The Host will provide adequate facilities to accommodate the spectators at each field. The Inspection Team will determine the adequacy by reviewing the layout of the fields, types of bleachers available and options for use of lawn chairs.

11) The Host will provide ample parking space near the park, at no charge, for all in attendance with a reserved area for all team transportation, handicapped spectators and for DYS World Series officials, national board members and state directors near the fields.

12) The Host will provide an emergency medical station with medical doctor, registered nurse, athletic trainer or other trained medical personnel on duty during all sessions.

13) The Host will provide uniformed law enforcement officer(s) at the complex during all sessions.

TEAM WORSHIP SERVICE

14) The Host will provide a 35-45 minute worship service on Sunday morning for the participating teams, fans, parents and officials. The DYS World Series Worship Service should be oriented for the age of the participating teams and conclude no later than 10:30 a.m.

INFORMATION

15) The DYS World Series Host will provide the following information to the Commissioner to be included with the State Champions Packet:

- a) The Host will furnish a map indicating the location of the Team Dinner, Opening Ceremony, Managers Meeting, playing fields and the Sunday Worship Service.
- b) The Host will furnish each team with a listing of other optional entertainment available in the area, such as free admission to local theaters, swimming pools, bowling centers, recreation centers, mini-golf courses, etc.
- c) Information regarding submitting team photographs for inclusion in the program.

16) Upon their arrival, the DYS World Series Host shall provide a Welcome Packet for each team participating in the series. This Welcome Packet should include coupons to local restaurants and any other local businesses that may be of interest to the out-of-town visitors. This is a great way to encourage support of the businesses that support the local program.

PUBLICITY/MEDIA

17) The DYS World Series Host will publish an "Official World Series Program" containing photographs of the participating teams. The cover and contents of the program must be approved by the Commissioner.

- a) DYS will supply other pages of interest to be included in the program.
- b) The "Official World Series Program" will include the DYS logo prominently on the front cover.
- c) The Host shall furnish the Commissioner a supply of 100 official programs for promotional purposes throughout the organization.

18) The Host will make arrangements with their local news media to provide coverage of the series.

19) The Host may be requested to provide a secure internet connection with a minimum upload speed of ten (10) MB for the purpose of providing webcasts of selected games at the world series.

20) The Host shall provide a segregated, dedicated and secure internet for each press box for updating DYS website, live scoring and box scores of DYS World Series games. The Host should provide a separate internet connection from any public access where possible.

21) If the Host secures television coverage for the Series, the Commissioner will approve the location of necessary wiring used by production crews.

ADMISSION/PASSES

22) The Host will provide a World Series Tournament Pass and a Game Day Admission Pass.

- a) The fess for these passes must be approved by the Commissioner.
- b) Admission fees are currently \$30 (*\$35 beginning in 2027*) for the Tournament Pass and \$10 (*\$12 beginning in 2027*) for a Day Pass.
- c) The Host shall collect an additional \$1 for each Day Pass sold on the first two (2) days of the tournament and an additional \$2 for each Tournament Pass sold, which will be donated to the DYS Scholarship Fund.

- d) Should a Host utilize fields at more than one location for the series, the Tournament Pass and Day Pass will be accepted at all locations.

23) The Host will provide passes for the Team Managers and coaches of the participating teams. The significant others and dependent children of the managers and coaches will also be provided with passes by the Host.

24) The Host will provide players with identification badges printed with the official emblem of DYS. Proper designation should be made as to "Player," "Coach", etc.

25) The Host will provide passes for the umpires, umpire's significant others and dependent children.

26) The Host will accept passes provided by the Commissioner for the following:

- a) National Board members and their families;
- b) State and District Directors and their families;
- c) Group(s) interested in bidding on a future DYS World Series;
- d) Other invited guests of the national organization.

PLAYING FIELDS

27) The DYS World Series Host will provide fields that meet the specifications of Diamond Youth Softball and the following requirements:

- a) Dugouts, sideline fencing and scoreboards must be provided.
- b) All outfield fences will extend from sideline fence to sideline fence including all foul territory to enclose the entire field. A foul pole is required at the outfield fence and foul line.
- c) Approved temporary outfield fences may be used, as necessary.
- d) The dugout opening to the field must have a gate.
- e) Each dugout must have working communications with the press box.
- f) Each dugout shall be cleaned between games. Each dugout shall have a trash can which is emptied between games. Each team will be allowed one team cooler for drinks per game.
- g) Field lighting must be approved either by the inspection team when it visits the facilities on the initial inspection by actually seeing the lights used at night or by meeting the requirements for Class I (Junior Baseball with base lines 60 feet or less) as found in the current publication prepared by the Committee on Sports and Recreational Areas of the Illuminating Engineering Society entitled "Current Recommended Practice for Sports Lighting." Such publication may be obtained from The Illuminating Engineering Society, 345 East 47th Street, New York, NY 10017.
- h) The Host shall have sufficient workers and equipment in the event of inclement weather.

28) The Host will arrange to display the American flag and the flags of each state competing in the DYS World Series. State flags for this purpose will be provided by DYS. The Host will be responsible for ensuring that the flags are returned to DYS after the series is completed. Flags will be displayed in center field above the fence as long as each team remains in the World Series. The Host flag will be displayed only on the field its Host team is playing on.

UMPIRES

29) The Commissioner will appoint World Series Coordinator(s) to schedule the umpires for each game.

30) The Commissioner will approve all umpire for the DYS World Series.

31) The Host will be responsible for paying the umpires. Minimum rate of \$60 per game in 6U & 8U, \$75 (\$100 *beginning in 2027*) per game in 10U-18U. Two (2) umpires per game for 6U-12U, three (3) umpires per game for 15U-18U.

32) Umpires for the DYS World Series are responsible for their own hotel and meal expenses.

33) DYS will provide each umpire with a base cap.

34) The Host will provide an air-conditioned dressing facility, approved by the Commissioner, for the umpires.

35) At a minimum, the Host will provide water to all umpire crews between innings during the games and will assign responsible adults to supervise this activity.

AWARDS

36) The Official trophies and awards will be ordered by the Commissioner. The Host will pre-pay the estimated costs for all World Series trophies, medallions, rings, Host team t-shirts and flags and other awards and any related shipping costs in two installment payments on January 1 and April 1 prior to the World Series. DYB will refund any unused funds if all other minimum requirements are met.

37) The DYS World Series trophies will be shipped to the Host Chairman. The Host will provide adequate, protected space at the playing facilities for storage of trophies until the appropriate time to make presentations.

38) The Host will assist in retrieving home run balls for presentation to the hitter on the field following the game in which it was hit. The game ball will likewise be presented to any pitcher who pitches a no-hit game.

39) The Host will furnish a BIRTHDAY CAKE or 12 CUP CAKES for each team member having a birthday during the DYS World Series. The cake should be presented to the player at home plate following her team's game on her birthday or during opening ceremonies as applicable.

40) The Host will provide all participants, including manager/coaches, with a souvenir package upon the team's elimination from the DYS World Series, at expense of the Host. These packages should contain any type of inexpensive gift or souvenir from the area or any souvenir item that the Host wishes to provide.

GENERAL

41) For insurance purposes, if the Host is planning a firework show at the opening ceremonies, the Host shall provide insurance naming DYS, Inc. as an additional insured.

42) Any driver of any moving vehicles used at the DYS World Series (Golf carts, etc. included) will be required to have a driver's license.

43) The Host will complete a financial report for each Series on a standardized form provided by DYS and return to the Commissioner within 30 days of the completion of the Series. The Host will furnish information such as number of programs printed and sold, types and number of souvenirs purchased and sold and any other detailed information which may be helpful to a future Host.

